

Erasmus+ project: Qualification, Validation and Certification of Maintenance Personnel

GoTo meeting, 18th March 2019

Present:

Guðmundur Jón Bjarnason
Jaakko Tennilä
Torsten Ekström
Damjan and Matjaz Maletič
Ilkka Palsola
Jan Skarka
Tomáš Hladík
Ingemar Andreason

Absent:

Maria Malmrud
Mikaela Malmrud
Zsolt Nyeste

1) The qualifications scheme for managers

- The Finnish group did not manage, due to sickness, to complete the Qualification scheme for managers. Suggested to have a special meeting to review this when ready, suggested timing is Monday April 8th at 13:00 - 14:30 Swedish hours.

2) Clarification of the time table, “sprint” breakdown and presentations and time accounting

- Discussed last meeting where to have the next physical meeting in the autumn, in Stockholm or the Czech Republic? Everyone agreed to have the next physical project meeting in Stockholm October 4th 2019 and then in Czech Republic spring 2020. Torsten will provide more info.
 - The idea is to have a conference on Thursday October 3rd.
 - On Friday October 4th will be conference in Sweden and EFNMS committee meeting ... and Erasmus+ project meeting as the ECC meeting will be short
 - On Saturday October 5th will be the EFNMS GA

3) Project website

- On this meeting and our last meetings the following has been written down:
 - Zsolt: Costs for website are minimal: 8EUR for .EU domain registration, 20EUR/year for hosting (1GB space)
 - All agreed that we need a separate project website (not to use website of efnms.org or similar)
 - Questions to be solved:
 - What should be the structure of the website?
 - What will be the content?
 - When the website must be launched?

- What will be the domain/website name?
 - (a) QVCMP.eu?
 - (b) QVCMP-project.eu? (as proposed by Zsolt)
 - Jaakko: We don't need to rush with the website, we still need some time to finalize first outputs
 - At the next meeting the open questions will be addressed
 - Torsten: A good example of a similar project website is <http://www.amcom-usa.com>
- The following decided on March 4th:
 - Material for the website: We can use material from the application, about the team and upcoming events
 - Regarding the name of the website: All have until next meeting to come with suggestion
 - The suggestion platform is Wordpress. Zsolt will register the site after the meeting on March 18th. After that we will try to have some action item regarding the web site on every sprint
- Suggestion from Tomas on web structure on March 18th meeting:
 - 1) Mission, main goals of the project (maybe few slides from Ingemar's presentation)
 - 2) About Erasmus+ as the source of funding
 - 3) Planned Schedule of the project
 - 4) List of participants (participations organizations) and cooperators
 - 5) Brief profiles with pictures for members of the core team
 - 6) News and updates (maybe this should be first on the list - the landing page)
 - 7) Outputs - working versions and final versions of intellectual outputs (only public stuff)
 - 8) Benefits to the public (industry, professionals, non-professionals)
 - Examples: <https://2019.ul.logio.cz/>, <https://www.2018.ul.logio.cz/>, <https://2016.ul.logio.cz/>

4) Next meeting, action list and other items

- Next meeting is scheduled on April 8th
- Ingemar: There is not much difference between IFA American qualification and what we are working with. Ingemar will provide us with more information, it may take few weeks to collect the data.
- Action list was updated, below is a picture showing how it stands after this meeting (due dates in column E to be updated)

Activity	Owner	Others	Start	Due	Finished	Status	Comment
Participation list for Multiplier Events - GDPR	SWE		190110	190318		75%	Still waiting for reply, because the response was a little bit fuzzy.
O8 in the project plan	SWE		190110	190318		0%	To be updated.
Kick off our own webpage, suggest how, when, what	HUN		190110	190318		100%	How, When and What? ... decision taken on domain and next steps on meeting 18.2.2019
Contact information list	SWE		180917	190318		0%	Still valid
New qualification scheme, minimum skills breakdown	FIN		190116	190318		25%	According to the agreement from the last meeting.
Domain name for the web page	HUN		190304	190318		0%	All project partners will suggest a domain name.
Structure of the website	CZE		190304	190318		100%	AMCOM web page
Material from the first ME in Finland	FIN		190318	190318		50%	For the web page
Presentation of the Qualification framework	FIN		190408	190408		0%	The Finnish project group present their work
Work distribution for the qualifications	All		190318	190408		0%	Parameters and labeling. Headings/Key topics. Structure is important!
Same reference added to the Framework Manager	CZE		190111	190111		0%	Reference to where the "essential knowledge" can be found